**Vanier College Students’ Association Executive Meeting** 

Minutes for the electronic meeting of the Executive Council 2019-2020 of the Vanier College Students’ Association held via video conference on the 4th day of September 2020.

**In Attendance**

|  |  |  |  |
| --- | --- | --- | --- |
| President *(Chair)* | Community Coordinator 2 |  |  |
| Vice-President (minute-taker) | Clubs Coordinator 1  | Clubs Coordinator 2  |  |
| Treasurer  |  |  |  |

**Regrets**

|  |  |  |  |
| --- | --- | --- | --- |
| Communications Coordinator 1 |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Guests**

1. **Call to Order**

Meeting called to order at 7:45 PM.

1. **Approval of Agenda**
2. Call to Order
3. Approval of Agenda
4. Approval of Minutes
	* Executive Meeting (2020-08-25)
	* Special Executive Meeting (2020-08-28)
5. Financial Update
6. Internal Reports
7. External Reports
8. Upcoming Events
9. Budget Approvals
10. Old Business
	* Electoral Committee Member Interview
	* Club Package
11. New Business
12. Varia
	* Book loan Program
	* Prayer room discussion
13. Adjournment

President moves to add Committee Assignations under New Business

Vice-President seconds the motion

**Vote: 6-0-0 (unanimous)**

Motion passes unanimously.

President moves to add Gym membership discussion under New business

Vice-President seconds the motion

**Vote: 6-0-0 (unanimous)**

Motion passes unanimously.

President moves to add Elections under Upcoming Events

Vice-President seconds the motion

**Vote: 6-0-0 (unanimous)**

Motion passes unanimously.

Treasure moves to approve the Agenda of September 4th, 2020

Clubs Coordinator 2 seconds the motion.

**Vote: 6-0-0 (unanimous)**

Motion passes unanimously.

The Executive approved the agenda of the 4th of September by Consensus.

1. **Approval of Minutes**
2. **Meeting of the 25th of August**

Community Coordinator 2 moves to approve the minutes of the 25th of August.
Vice-President seconds the approval.

**Vote: 6-0-0 (unanimous)**

Motion passes unanimously.

The minutes of the Executive Council meeting of the 25th of August were approved by consensus.

1. **Special Meeting of the 28th of August**

Clubs Coordinator 1 moves to approve the minutes of the 28th of August.
Clubs Coordinator 2 seconds the approval.

**Vote: 6-0-0 (unanimous)**

Motion passes unanimously.

The minutes of the Special Meeting of the Executive Council meeting of the 28th of August were approved by consensus.

1. **Guests**

Thanh Le (possible electoral committee member)

1. **Financial Update *(President)***

 ~ $42 000 surplus

~ The financial records for the year 2019 - 2020 are now officially closed

~ We will soon receive the audit for the year from our accounting firm.

1. **Internal Reports**
2. **President**
* Had a few meetings with various working groups around the College as well as with the Director of Student Services and Mireille + Marya (new liaison)
* Planning a meeting with Student Services representatives and Student Insurance Representatives for questions regarding the implementation of insurance in the future.
* Former president did not contact previous student insurance company, as was conveyed to the committee and now it’s proving to be problematic
* Vanier Gardens contract was finally finalized
* I advocated for the Council with regard to our stance on the Fitness Center Membership. Namely, the disservice students received last semester despite having the membership paid for in full by the Association. I reiterated to those in that department that I believe the Fitness Center should be FREE to ALL members of the Association, without having to pay any fee on their part or ours.
* Worked on filming for the Scholarships & Bursaries video.
* Sent a letter to all six scholarship recipients to congratulate them.
* Continued analyzing and reviewing applications sent in for the COVID-19 Relief Aid (with Jim A. & Janelle V.)
* Filmed and edited a video encouraging students to apply for the Covid Relief Fund
* Have begun to receive inquiries from administrators on various committees which are beginning to return, we will need to look into appointing members to such.
* Worked with StudentCare to produce vcsa student insurance flyers with the insurance company and received them in the office. They are now being distributed to all
* Issued a rule regarding access to the VCSA Office, refer to Annex I
* Continued working on another “Moral Boosting Activity” by purchasing the PizzaPizza gift cards which will soon be mailed to our two winners. There will be 6 left in stock for another giveaway, perhaps for the next council.
* Got a pair of Airpods for free and put them in the safe. They can be used for a fundraiser campaign or another moral boosting activity.
* Had a brief meeting with the DJ President to discuss plans for the entity’s future (for Fall 2020).
1. **Vice-President**
* Finalized minutes and agenda for today’s meeting
* Finalized merchandise and officially placed the order
* Morale Boosting finalization of the Pizza Pizza gift cards: only 2 students participated, thus the remaining gift cards will be left for the next council to use
* Spread the word about insurance by being present in the office on a few days and by extension also distributed masks from the office
* Analyzed COVID relief fund applications
* Sent the winning Volunteers’ gift cards
1. **Treasurer**
* Proxy a student’s examination (supervise)
1. **Clubs Coordinator 1**
* Video for clubs
* Merch meeting
* 15-20 people for the book loan program
* Finalized club package
* Insurance meeting
1. **Clubs Coordinator 2**
* Finished scholarship and bursaries video
* Addresses for bursaries
* Club package is done
* COVID relief fund applications
1. **Communications Coordinator 1**

Regrets

1. **Community Coordinator 2**
* Merch
* Insurance
* Was in the office
1. **External Reports**
2. **Vanier College Foundation *(President)***
* This meeting was the annual general assembly
* Re-elected the three officers
* Brief presentation on the financial statement of last year (already presented in December)
* No membership elections
1. **CASAQ (*President)***
* Election of Secretary-General (Meagan Murphy)
* Election of Vice-Chairperson was tabled till after October (once all Colleges will have had elected their new executives)
* Election of Administrative Officer was tabled till after October (once all Colleges will have had elected their new executives)
* COVID-19 Funds: gave all members an update on the VCSA’s initiative to provide financial support to students.
* Inter-Association Meeting / Zoom Party
1. **VCSA Student Insurance Committee *(President)***
* Finalized price for insurance plan 144$/year (divided into thirds)

*Clubs Coordinator 2 takes a Point of Personal Privilege 8:42 pm*

*Clubs Coordinator 2 comes back from a Point of Personal Privilege at 8:45 pm*

1. **Upcoming Events**
2. Elections

We are behind. Meeting with the Chief Electoral Officer must be done soon.

Issue with new students running! Requirement that signing officers are returning students!

Letters of recommendation still possible.

Using Omnivox as a means for advertising and promotion and to campaign on Omnivox! People in support of this!

Write up a paragraph and give a picture (not obligatory) to be posted as an Omnivox advertisement!

*Clubs Coordinator 2 comes back from a Point of Personal Privilege at 8:59 pm*

Treasurer moves that the candidates for the three signing officers of the 2020-2021 Executive Council are returning students at the time of the election.

Vice President seconds the motion

Vote: 6-0-0

Motion passes unanimously

1. **Budget Approvals**

*None.*

1. **Old Business**
2. Electoral Committee Member Interview

Clubs Coordinator 1 moves to an INCAM session

Community Coordinator 2 seconds the motion

Vote: 6-0-0

Motion passes unanimously

Community Coordinator 2 moves to appoint Thanh Le to the Electoral Committee

Clubs Coordinator 1 seconds the motion

Vote: 6-0-0

Motion passes unanimously

Clubs Coordinator 1 moves to end the INCAM session

Community Coordinator 2 seconds the motion

Vote: 6-0-0

Motion passes unanimously

The COMPLETE electoral committee consists of

(CEO) Li-An Ju

Liby Mika Calope

Emmillie Blinder

Mingshu Liu

Thanh Le

1. Club Package

Treasurer moves to approve the most recent version of club package (annex)

Clubs Coordinator 1 seconds the motion

Vote: 6-0-0

Motion passes unanimously

1. **New Business**
2. **Committee Assignations**

IPESA working group September 22 from 10 am to 12 pm

 The President moves to appoint the Treasurer to this committee.

 Vice-President seconds the motion

 Vote: 6-0-0

Motion passes unanimously

 IPESA general committee group

The President moves to appoint the Community Coordinator 2 to this committee.

Vice-President seconds the motion

Vote: 6-0-0

Motion passes unanimously

 Cheating and plagiarism

The President moves to appoint the Treasurer to this committee

Vice-President seconds the motion

Vote: 6-0-0

Motion passes unanimously

1. **Gym Membership Discussion**

*By consensus*, it was agreed that the association should not pay the 1$ per semester for the gym for Fall 2020.

1. **Varia**
2. **Prayer Room Neutrality**

 Discussion:

Townhall about the Prayer Room’s neutrality… MSA

 *Treasurer takes a Point of Personal Privilege at 9:12 PM.*

 *Treasurer comes back from a Point of Personal Privilege at 9:18 PM.*

 Need to contact MSA future executives/old executives regarding such space

 (suggestion) Better organization of the prayer room

 (suggestion) Push for a division of the prayer room

MSA takes care of the room and everything, they are the only ones who care to do that…

 No motion was presented

1. **Book Loan Program**

Club Coordinator 1 approached by 10-15 students about how or when the book loan program will be made available and made possible by the VCSA...

Talk to Jim Atkinson about Book loan program, encourage the matching of the foundation

President moves that the Association allocate $10 000 to the book loan program for the Fall 2020 semester.

Clubs Coordinator 2 seconds the motion.

**Vote: 6-0-0 (unanimous)**

Motion passes unanimously.

1. **Adjournment**

Treasurer moves to adjourn the meeting.
Clubs Coordinator 1 seconds the adjournment.

**Vote: 6-0-0**

*Adjournment carries unanimously.*
**Vote: 6-0-0**

The meeting was adjourned at 9:36 PM.

The next meeting will be on Wednesday, the **9th of September 2020 at 5:00 PM**.

**ANNEX I**

**From:** Monica Bhattacharya <bhattacm@vaniercollege.qc.ca>

**Sent:** Monday, August 31, 2020 12:23 AM

**To:** allcommunity <allcommunity@vaniercollege.qc.ca>

**Subject:** A Message from the VCSA

